



INTERNATIONAL CERTIFICATE FOR OPERATORS OF PLEASURE CRAFT

ICC APPLICATION FORM

The UK ICC issued by the RYA is issued in conformity with Resolution No. 40 of the United Nations Economic Commission for Europe (UNECE) Working Party on Inland Water Transport. **Please ensure you are eligible and competent to be issued with the certificate before completing this form.** A passport sized photograph must be sent with your application form.

APPLICATION TYPE: NEW RENEWAL (AVAILABLE A MAXIMUM OF 3 MONTHS BEFORE CERTIFICATE EXPIRY DATE) UPDATING DETAILS REPLACEMENT

Please allow 21 working days for the certificate to be issued from the date your application is received. Regrettably we are unable to respond to requests to check the progress of your ICC application within the first 14 days of this period. If you require your ICC sooner for an additional fee the **fast track service** guarantees a two working day turnaround from the date we receive your application and your certificate will be sent to you by 1st class post (or airmail if your address is outside UK). Tracked return delivery is available for a further additional fee (note this is not an express delivery service and provides tracking only not a guaranteed delivery date). The fast track service must be requested at the time of application and must be paid for with the application.

Request fast track service

Tick box if required

DECLARATION & SIGNATURE OF APPLICANT

I confirm that I have reached the age of 16 and I am physically and mentally fit to operate a pleasure craft, and in particular I have sufficient powers of vision and hearing to do so. I confirm I am the person in the passport size photograph provided with my application and that I have provided genuine documents to support my application. I understand that:

- the UK ICC issued by the RYA is issued under the authorisation and on behalf of the UK Maritime and Coastguard Agency;
- possession of this certificate does not entitle me to a certificate issued on behalf of any other organisation or any other national Government;
- the certificate is valid for 5 years from the date of issue and any requests to amend the certificate during its period of validity will be made free of charge but must be supported by [documentation verifying the new details](#);
- should my eligibility change during the period the ICC is valid for I must notify the RYA and surrender the document and I will not be entitled to any refund;
- if I cannot satisfactorily demonstrate my continued eligibility when the certificate expires it will not be renewed by the RYA;
- the acceptance of the ICC is determined in accordance with both the vessel's flag state legislation and that of the country in which the vessel is to be used and it is my responsibility to ensure that the ICC is acceptable for its intended use; and
- the RYA will process the personal data I have given for the purpose of fulfilling this contract with me. My personal data will be processed in line with the RYA privacy policy www.rya.org.uk/go/privacy

SIGNATURE

DATE

APPLICANT'S DETAILS

TITLE	Mr / Mrs / Miss / Ms / Mx / Other _____	ADDRESS
FORENAME	_____	_____
SURNAME	_____	_____
DATE OF BIRTH	_____	_____
COUNTRY OF BIRTH	_____	_____
NATIONALITY	_____	UK POSTCODE OR COUNTRY _____
HOME TELEPHONE NUMBER	_____	MOBILE TELEPHONE NUMBER _____
EMAIL ADDRESS	_____	

EVIDENCE OF APPLICANT'S IDENTITY AND NATIONALITY

Before issuing, amending or replacing an ICC the RYA must verify the applicant's identity and their nationality (as the UK ICC issued by the RYA is **not available** to the nationals of countries that have adopted Resolution No. 40 unless they are resident in the UK).

You must enclose a copy of **one or more** official documents which collectively evidence your name, address, date of birth, nationality and that the photograph you have supplied is a true likeness of you. See [part 2 of the ICC application form](#) for details of acceptable documents and a list of the countries that have adopted Resolution No. 40.

Please indicate which documents you are enclosing	to verify your name	INDICATE THE TYPE OF DOCUMENT YOU ARE ENCLOSING AGAINST EACH ELEMENT
	to verify your address	NOTE: YOU DO NOT NEED 5 DIFFERENT
	to verify your date of birth	DOCUMENTS. A DOCUMENT CAN BE USED TO EVIDENCE SEVERAL ELEMENTS.
	to verify your nationality	SEE LIST OF DOCUMENTS & EXAMPLE IN
	to verify your photograph	PART 2 OF THE ICC APPLICATION FORM.

RYA MEMBERSHIP APPLICATION - JOIN THE RYA NOW AND HAVE YOUR ICC ISSUED REPLACED OR UPDATED FREE OF CHARGE

The information provided on this form will be used to process your application for RYA membership, and then to send you relevant information such as your welcome pack and renewal documents. The legal basis for processing this information is contract, or anticipation of contract. Your information will be processed in line with our privacy policy, available at www.rya.org.uk/go/privacy

SIGNATURE

DATE

____ / ____ / ____

TYPE OF MEMBERSHIP (TICK ONE BOX) - PRICES (VALID UNTIL 31/03/2021) ARE THE COST OF AN ANNUAL SUBSCRIPTION

- Under 18 £17
 Under 25 £26
 Adult £47
 Family - two adults and any under 18's living at the same address £74

Payment can be made annually by direct debit, by cheque payable to 'RYA' or by card. If paying by cheque or card please include the cost of your membership in the total amount payable on page 2.

CATEGORY OF MEMBERSHIP (TICK ONE BOX)

- Accredited For RYA instructors, commercial endorsement holders, race officials, RYA race coach level 2 and 3, British Youth Sailing Programme and World Class Programme Sailors
 Associate For boaters who are a member of an RYA affiliated club or class (give name) _____
 Pathway For those who have just discovered boating
 Personal For recreational boaters

BOATING INTERESTS (PLEASE NUMBER UP TO THREE BOATING INTERESTS IN ORDER, WITH NUMBER ONE BEING YOUR PRINCIPLE INTEREST)

- Yacht Racing
 Yacht Cruising
 Dinghy Racing
 Dinghy Cruising
 Personal Watercraft
 Sportsboats & RIBS
 Windsurfing
 Motor Boating
 Canal Cruising
 River Cruising

PAYING FOR YOUR RYA MEMBERSHIP

By direct debit:

To pay for your membership annually by direct debit, please complete the direct debit instruction on the next page of this form.

By cheque, credit or debit card:

If you prefer you can enclose a cheque or you can include the cost of your membership in the total amount payable and provide your credit or debit card on page 2 of the form.

NOTE: Direct Debit is for new membership applications only and only the membership element of a payment can be made by direct debit.

If you require the fast track service the fast track service fee must be paid by card or cheque.



Instruction to your Bank or Building Society to pay by Direct Debit
 Please fill in the form using a ballpoint pen and send it to: Royal Yachting Association, RYA House, Ensign Way, Hamble, Southampton, Hampshire SO31 4YA



Name and full postal address of your Bank/Building Society

To The Manager	Bank/Building Society
Address	
Postcode	

Name (s) of Account Holder (s)

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Branch Sort Code

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Bank/Building Society Account Number

--	--	--	--	--	--	--	--

Reference

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Service User Number

9	5	5	2	1	3
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For Royal Yachting Association official use only. This is not part of the instruction to your Bank or Building Society. Please complete the below details so we can match this instruction to our records.

If the Account Holder name is different to the member name please also provide the below

Address	
Postcode	
Telephone	
Email	

Instructions to your Bank or Building Society. Please pay Royal Yachting Association Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with the Royal Yachting Association and, if so, details will be passed electronically to my Bank/Building Society.

Signature (s)

Date

Banks and Building societies may not accept Direct Debit Instructions for some types of account.

For RYA reference only: Source code: **110 new | 399 renewal** Joining Point Code: _____

FAMILY MEMBERSHIP – ADDITIONAL APPLICANTS

Family membership includes two adults and any under 18's living at the same address. Please provide the details of any additional applicants you would like to include in your family membership.

The information provided on this form will be used to process your application for RYA membership, and then to send you relevant information such as your welcome pack and renewal documents. The legal basis for processing this information is contract, or anticipation of contract. Your information will be processed in line with our privacy policy, available at www.rya.org.uk/go/privacy

2ND ADULT APPLICANT

Title _____ Forename _____ Surname _____

Date of birth _____ Mobile telephone number _____

Email address _____

BOATING INTERESTS (PLEASE NUMBER UP TO THREE BOATING INTERESTS IN ORDER, WITH NUMBER ONE BEING YOUR PRINCIPLE INTEREST)

- Yacht Racing Yacht Cruising Dinghy Racing Dinghy Cruising Personal Watercraft
 Sportsboats & RIBS Windsurfing Motor Boating Canal Cruising River Cruising

UNDER 18 APPLICANT

Title _____ Forename _____ Surname _____

Date of birth _____ Mobile telephone number _____

Email address _____

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 Sportsboats & RIBS Windsurfing Motor Boating Canal Cruising River Cruising

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Date of birth _____ Mobile telephone number _____

Email address _____

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